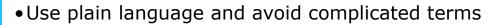# Tip Sheet for creating Accessible Signs

When creating signs, consider using the following strategies to increase the effectiveness of your signs and enhance their legibility for everyone.

- Ensure that the content has a strong colour contrast from the background

- Avoid shiny, reflective materials

- Provide the information in a large size that can be easily read

- Ensure that the placement of the sign is unobstructed and accessible to people who will read it from different heights

- Ensure important signs are well lit at all times of the day

- Use simple fonts such as Arial or Verdana

- Use a mix of upper and lower case

- Avoid using too many words

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- Use plain language and avoid complicated terms

- Use bullets or numbers for lists

- Have headings to the left and avoid justifying content

- Avoid words overlapping images

- Use easily recognized symbols or images to help explain important information

- Provide the same content in alternate formats - alternates may include tactile formats or audible signs.

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